

Elf Khurafeh Shrine and El Said Court No 28 present the

# 2023 FEZtival of Trees

## SPONSOR RULES & GUIDELINES

The FEZtival of Trees fundraiser is an excellent opportunity for businesses to show their philanthropic support while receiving public recognition for their contribution. This type of event has been hosted by other Shrine organizations around the United States for several years. Last year, we had 35 displays and welcomed over a thousand guests. Our goal for 2023 is to have over 50 sponsored displays with a few thousand guests.

Questions? Contact Laura Downing, Event Chair at (810) 412-8813, [ldowning@ekshrine.com](mailto:ldowning@ekshrine.com)

### Location:

Circus Park Event Center  
4240 W Wilson Rd, Clio MI 48420

### Set Up Dates:

Monday, November 20, 2023 12:00 PM to 8:00 PM  
Tuesday, November 21, 2023 12:00 PM to 8:00 PM

### Online Sponsor Form:

<https://form.jotform.com/221995697659077>



### Public Event Dates:

Friday, November 24, 2023 9:00 AM to 8:00 PM  
Saturday, November 25, 2023 9:00 AM to 8:00 PM  
Sunday, November 26, 2023 10:00 AM to 6:00 PM

### Event Websites:

Elf Khurafeh Shrine [www.EkShrine.com/ekfeztivaloftrees](http://www.EkShrine.com/ekfeztivaloftrees)  
El Said Court No 28 [www.ElSaidCourt28.com/feztival](http://www.ElSaidCourt28.com/feztival)

## THE BASICS

- All applications requested by October 31, 2023. Space is limited.
- Elf Khurafeh Shrine, El Said Court No 28 nor FoT volunteers are responsible for loss or damage to any sponsor owned or furnished items.
- All displays must be completely set up by 9:00 PM on Tuesday, November 21, 2023 or the sponsor forfeits its ability to participate.
- Most sponsor displays include unwrapped presents related to a theme.
- Sponsor name, display theme/value will be displayed on a ticket receptacle provided by the Shrine.

## DISPLAYS

- Display space is approximately 5'x5'. The tree/wreath and prizes must fit in the designated area.
- All trees must be LED pre lit artificial trees. No incandescent lights.
- All trees/wreaths must be artificial - No exceptions.
- Trees may be any size, but smaller trees may have to be elevated to be enjoyed and may require additional set-up. FoT staff reserve the right to display small or miniature trees where they can fit. We suggest floor trees of four feet and up. The taller trees are the most impressive.
- Creative and non-traditional trees are most welcome so long as the guidelines are followed.
- For stability and safety, all trees are required to have a solid tree stand. Tree skirts are recommended.
- A new extension cord must be provided and meet standard electrical code.
- All set up accessories (wire, tape, decorating hanger, etc) must be supplied by the display sponsor.
- The empty boxes and other reusable packaging will be held at the venue and provided to prize winners. Trash bins will be available for disposable packaging.

## PRIZES

- The winner of each display will be awarded everything; unless specifically marked or labeled: the tree/wreath itself, all decorations, all presents, any high value prizes safeguarded by FoT staff, any electrical cords and any packaging stored during setup.
- Cash prizes and gift cards may NOT be attached to the displays. Copied images, play money, etc may be used to represent said prize. Please provide any cash or gift cards in an envelope with the station number and sponsor name. The envelope will be placed in the Shrine safe and given to the winner when they pick up their prize.
- Cash, gift cards and high value small items will be locked up by FoT staff for safe keeping. Please use fake money, photos or images to express prizes.

## EVENT CONCLUSION

- On the final evening after 6:00 PM, we will have the public drawing of all displays.
- Winners will be immediately notified via the contact information they provided during ticket purchase.
- The list of all winners will be posted on both Shrine websites.

*Proceeds benefit Elf Khurafeh Shrine & El Said Court No 28 and are not deductible as charitable contributions.*